



CITY OF SELMA, TEXAS
Swimming Pool / Spa Permit
Requirements

Additions are in italics. Deletions are not noted.

EEPOL-15 Rev. Y170901

Responsible party: Larry Verner, P.E.
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1. **Purpose.** The purpose of this policy is to provide clarity when a Pool/ Spa Permit is required to be obtained from the Permits & Inspections Department for the City of Selma.
2. **Scope.** The policy applies to any individual, contractor, developer, etc. constructing or erecting a pool in the City of Selma that contains water over 24 inches deep.
3. **Personnel.** This policy will be primarily issued out by employees in the Permits & Inspections Department or any employees under the City Engineer.
4. **Pool Permit Requirements.** A person, firm, or corporation shall not construct, replace, improve, remove or install a swimming pool/spa without first obtaining a permit from the Permits & Inspections Department. Applicants shall provide a copy of a plot plan or a drawing showing the following information:
 - a. Type of pool (aboveground or underground)
 - b. Size of pool (prefabricated pools that contain water 24" or less in depth and are moveable do not require a permit)
 - c. Distance from residence, side property line and rear property line.
 - d. Location of pool pump and other mechanical equipment.
 - e. Location of existing or proposed fence as required by pool code.
 - f. Copy of signed contract between the company and the home owner, if applicable.
5. **Building Code Requirements.** Single-family dwelling *swimming Pool and Spas fall under the jurisdiction of the 2015 International Residential Code (2015 IBC),*



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- Appendix G. All other swimming pools and spas fall under the jurisdiction of the 2015 International Building Code (2015 IBC), Section 3109. In the event of conflicts between the Building Codes and this document, the Codes shall govern. Other construction, such as stairs, shall meet the requirements of the Building Codes. Exception: Manufactured removable ladders providing access to above ground pools at single family residences, duplexes, triplexes, and quadplexes.*
6. **City Requirements.** Pools and decking may not be located within any utility easement. Spas and decking around pool must be within the property side setbacks and no closer than 5 feet to the rear property line.
7. **Inspections.** The following inspections shall be required on pools/spas Installations:
- a. Steel / Bonding of pool (in ground)
 - b. Electrical Rough In / Gas (if applicable. Separate electrical / Plumbing permits are required)
 - c. Concrete decking pre pour (in ground)
 - d. Framing on Wood Deck (above ground)
 - e. Final when complete, to include installation of a fence when not already existing
8. **Barrier and Child Safety Requirements.** *The 2015 IBC* requires a fence or barrier around all types of swimming pools, spas, hot tubs, etc. The minimum height of the fence shall be 4 feet. The fence shall be equipped with a self closing gate and latching device. Above ground pools without a deck and having only ladder access are not required to have a fence so long as the ladder is removable, lockable, or otherwise securable. If the house is a part of the barrier, doors with direct access to the pool shall be alarmed as required by *the 2015 IBC*
9. **Pool Draining Requirements.** Water from back washing or draining pools shall be used to irrigate the owner's property by surface or subsurface spreading. If



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- there is direct access to the street or alley, the wastewater may flow there to be carried away through the storm sewer system, after the first irrigation of the owner's yard, and provided that there is no hazard to traffic or pedestrians or which may cause an unsanitary condition.
10. **Fees.** The permit fee is based on the estimated cost of construction. at \$45.00 + \$10.00 for every \$1,000.00 or portion thereof
11. **Obtaining the Pool Permit.** A permit is usually issued within a 2 to 3 working day period after all requirements are met and all necessary documents are accounted for. Fences four feet high and constructed specifically to enclose a pool, and are not a yard perimeter fence, are covered under the pool permit but need to be noted on the plans and the application, it will not require a separate fence permit. A permit for a commercial pool may take 2 to 4 weeks for review.

The Permits and Inspections office is located at the Selma Stage Stop Visitor Center in Selma, Texas, 9374 Valhalla Drive, Selma, Texas 78154.

For additional information that may not be found in this guideline, contact Traci White or Christine Morin 210 651-6661 x3.