



Friesenhahn & Stage Stop Park Pavilion

Rules, Regulations, & Rental Agreement

400.82 RESPONSIBLE PARTY			ORGANIZATION (IF APPLICABLE)		
PHONE (HOME)	PHONE (WORK)	PHONE (CELL)	EMAIL		
ADDRESS		CITY	ZIP		
USE DATE	TIME		SELMA RESIDENT		
	FROM:	TO:	<input type="checkbox"/> Yes <input type="checkbox"/> No		
TYPE OF EVENT		NO. ATTENDING	PAVILION		
			<input type="checkbox"/> Stage Stop <input type="checkbox"/> Friesenhahn		

Signed Agreements

A Rental Agreement must be completed and signed at the time of reservation. Signed agreements are legal and binding. Please be sure you have read and fully understand all terms stated in agreement prior to signing. The person signing the contract is solely responsible for the facility being rented.

Reservations

Reservations are required for the exclusive use of the Pavilion. The pavilions may be rented from sunrise through sunset (Friesenhahn) or 6 a.m. through 10 p.m. (Stage Stop). No oral agreements for the use of the property shall be valid. A permit will be issued to the applicant upon signing of the agreement. The permit must be posted at the designated location at all times during the event. Reservations apply to the pavilion(s) only, not the entire park or the Splash Pad. The permit should be placed on the pavilion at least two hours prior to the scheduled usage time.

Reservations cancelled prior to five (5) working days of the scheduled event are subject to a \$20.00 administrative fee. Cancellations occurring within five (5) days of the event will result in forfeiture of the security deposit and rental fee. If it becomes necessary to cancel the reservation, please notify the Permits & Inspections Department by phone at (210) 651-7827, by e-mail at permits@ci.selma.tx.us, or by fax at (210) 651-0385.

Fees & Damages

Selma Residents	\$75.00
Non-Selma Residents	\$100.00
Security Deposit	\$75.00

Security deposits are refundable pending inspection of the property after the event. If damages occur to the Pavilion or the grounds, the permit holder will be responsible for all costs to repair those damages, including labor and material costs. If damages are found to be in excess of \$75.00, the actual amount of the damages will be invoiced to the permit holder. The facility should be returned in the same condition as it was received. Any refundable deposits or amounts paid will be refunded within 14 business days.

Payment

All fees and deposits must accompany the agreement at the time of booking. The City will accept cash, personal



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checks and credit cards. Checks shall be made out to the City of Selma. A picture ID is required.

Music/Entertainment

No musical group or entertainers will be allowed to perform at the Pavilion without prior written permission of the City Administrator or his designee. If allowed, entertainment volumes must be such as to not intrude on neighboring homes and must follow city noise ordinances at all times.

Safety

The City takes no direct responsibility for the safety of the permit holder or guest(s) above that which is stipulated by City ordinances at the time of use. The permit holder agrees to indemnify and hold harmless the City of Selma, its agents and employees against any claims for damages to persons or property arising out of any use of the pavilion by the permit holder or guest(s). The City assumes no responsibility for personal property placed on or about the facility. All city, state, and federal laws and statutes must be followed at all times while on City property. Failure to abide by all applicable laws may result in cancellation of the event and/or prosecution.

Moon Bounces

Moon Bounces or other similar structures are allowed. Please be aware that portions of the City Park land are irrigated and any repairs for damage to any city infrastructure will be the responsibility of the Client.

Cleaning

After the event, all paper products, food, etc. must be removed and placed in a trash receptacle. Remove all tape, banners, etc. prior to vacating the facility. Tables and benches must be cleaned of litter and wiped off to rid them of spilled drinks and food. The use of nails, screws, staples, tacks, etc. on city structures is strictly prohibited.

Parking

No parking on grass areas is permitted. All vehicles must be parked in designated parking areas.

Acknowledgement

I acknowledge having received and read the pavilion rental permit rules set forth as an addendum to this application. I further understand that I assume full responsibility for all applicable rental fees and/or additional fees assessed as a result of failure by my group to abide by established guidelines and/or damage to property/facilities/equipment caused. I the undersigned, hereby release and indemnify the City of Selma, Texas ("the City") from and against all liabilities, judgments, costs, damages, and expenses that may be charged to or recovered from the City on account of damage to the property, personal injury, or death of any person arising from the use and occupancy of the City's Parks and Recreation Facilities.

Signature: _____ **Print:** _____

Date: _____ **Accepted By:** _____

FOR OFFICE USE ONLY

Resident	Non-Resident				
Rental Fee:	\$75.00 / \$100.00	Check # _____	Cash	Credit Card	Date _____
Deposit:	\$75.00				
Amount Returned:	\$ _____			Date: _____	
Inspected by:	_____			Date: _____	